











# FRIENDS OF THE VILLAGE, TERM 4 GENERAL MEETING

## AGENDA AND PRE-READING

7PM - 8.30PM, THURSDAY 3 December 2020

ZOOM MEETING: [www.zoom.us](http://www.zoom.us) at meeting [link](#) or

Meeting ID: 683 5043 2398 and Password: 980300

Warm Welcome		<b>1. Opening</b> Acknowledgement of Country Virtual meeting etiquette	ChrisG	7:00 - 7:05 (5min)
DISCOVER		<b>2. Ice-breaker - it's ok, it will be fun!</b>	Ashley K	7:05 - 7:15 (10min)
		<b>3. President's Update</b>	Jason W	7:15 - 7:20 (5 min)
		<b>4. Principal's Update</b> End of the year wrap up: building update, external validation outcome and school planning for 2021 onwards Questions on Notice – <i>FOTV please email any questions for Stephanie to <a href="mailto:secretary@llv.community">secretary@llv.community</a> by 5pm, Wed 2 December</i>	Stephanie M	7:20 - 7:40 (20 min)
DECIDE		<b>5. Admin Matters</b> a) Call for FOTV Executive Committee nominees for 2021 b) Approve GM minutes, Sept 2020 (attached)	Jason W Jenny M	7.40 – 7.45 (10 min)
		<b>6. LLV Staff Selection Panels</b> Endorse nominated parent representatives for panels	Jason W	7.45.-7.50 (5 min)
		<b>7. Treasurer's Report</b> a) Note Report (attached) b) Approve Expenditure (agenda paper) - Contribute \$2,500 for LLV staff Christmas party - Expenses up to \$500 to next GM (Standing agenda item)	Wenyng H Chris G	7.50-8.00 (10 min)
DISCUSS		<b>8. FOTV Website and Communications Plan</b> Launch recap	Jason W	8.05-8.15 (10 min)
		<b>9. Working Groups - update from some teams:</b> <i>New Families - FoTV Welcome Program; 2021 Parent Buddies</i> <i>Socialites - 2021 January Catch-ups</i> <i>Multiform</i> <i>Fundraising – Gingerbread Houses</i> <i>Sustainability –Chickens, Chicken Coop, Plants</i> <i>Refurb - Fish Pond Project</i> <i>Elves – Mask Making Sewing Bee</i>	Ness F Lucie T Jenny M	8.15-8.30 (15 min)
Any other business		<b>10. Any other business?</b> Your opportunity to raise anything else/ provide feedback		

## AGENDA ITEM 1: OPENING

### VIRTUAL MEETING ETIQUETTE/ TECHNICAL NOTES

The Friends of the Village General Meeting will be held over Zoom. You've probably been part of a million Zoom calls over the last few months, but if not, just head to [www.zoom.us](http://www.zoom.us) to sign up for a free account and download the app. Then on the day just click this [link](#) to join the meeting (or use Meeting ID: 882 4939 1712 and Password: 446573).

A couple of house rules to help things run smoothly:

Please make sure the right name is displayed on your video feed. Otherwise if I call on you to speak I'll probably use the name of the partner, child, or family pet that last used your Zoom account.

During the meeting I'll be muting everyone except for the speaker, so if you want to speak, you'll need to use the 'clap' reaction to virtually raise your hand. Please don't clap unless you want to speak (feel free to use 'thumbs up' as much as you like!) Note that the 'clap' disappears after a few moments, so you might need to be persistent.

We've found that it works better to take questions through the zoom chat - just type any questions you have for the speaker into the chat and they'll be able to reply.

**A transcript of the Zoom chat (excluding Direct Messages) will be saved as part of the meeting minutes.**

Any technical questions, email me (Chris) - [generalmember1@llv.community](mailto:generalmember1@llv.community). During the meeting I'll be watching the chat, so you can message me there.

## Friends of the Village (FOTV) General Meeting, 3 September 2020 Meeting Minutes



### 1. Opening - Acknowledgement of Country and Virtual Meeting Etiquette

Approximately 75 people joined our second FOTV virtual meeting.

Jason Wong, FOTV President welcomed everyone including new families and people joining a FOTV meeting for the first time.

Alexandra Free delivered a moving Acknowledgement of Country on behalf of LLV.

Chris Goringe FOTV Executive Committee Member and Zoom Meeting Host, outlined arrangements for the virtual meeting. It was noted that paid-up members would be invited to vote during the meeting using Zoom polling.

FOTV slides presented at the meeting are attached (Attachment 1).



### 2. Ice-breaker - it's ok, it will be fun!

Daniela Minns, FOTV Executive Committee Member led a fun icebreaker including a "Who am I" quizz and a scavenger hunt where people had to race to find items starting with the letters in FOTV. There were four winners whose children were asked to collect their giant toblerone prizes from the school office the next day.



### 3. President's Update

Jason thanked Alexandra for her Acknowledgment of Country, Chris for outlining our virtual meeting etiquette and Daniela for the icebreaker.

Jason re-introduced the members of FOTV's executive committee and thanked the parent volunteers acting as socialites and participating in the various FOTV working groups.

Jason advised that since our June General Meeting, FOTV has:

- had to cancel social events due to the COVID-19 pandemic, eg the Unleashed Week BBQ for students
- connected more parents via Stage socialites
- sold more hoodies on the multiform shop; delivered our polos!
- worked on building the FOTV website
- progressed other projects - fish pond, village elves, grants



### 4. Principal's Update: Octopus Dashboard, LLV Building Program and Questions on Notice

Stephanie McConnell, School Principal thanked parents who have been helping on the merit selection panels for new staff and encouraged parents to do the online training if they wish to be added to the panels.

Stephanie's slide presentation is attached to the minutes (Attachment 2).

#### Octopus Dashboard

Stephanie outlined the Octopus Dashboard initiative indicating that:

- it is a powerful tool to capture data and provide an instant opportunity to tap into your child's learning
- It responds to parent feedback seeking easier access to information on student progress
- CANVAS continue to cover detailed aspects of children's learning and link parents and teachers
- the dashboard will show student progress over time in three areas: My Learning, NAPLAN, and Progressive Achievement Assessments (PAT) in maths and literacy
- the IT section, Department of Education is interested in sharing this initiative with other schools
- the projected launch date is 22 September 2020 but the school will update us closer to the time.

Stephanie said the My Learning section will include student-based responses on progress in courses against LLV learning outcomes, progress against LLV's learning characteristics and constant reflection on where students are at along their learning journey. In relation to NAPLAN, Stephanie advised that results reflective of learning at LLV will not be available until end 2021.

Stephanie outlined the recent process with Stages 4-5 Reports as part of the Beyond program. Students reflected on their strengths and identified particular areas they want to work on in the second half of the year.

Stephanie also advised that the school plans to work with a focus group to seek detailed feedback on Octopus, including its effectiveness in enabling parents to access relevant data. The school will come back to FOTV and seek parent volunteers for Octopus testing from the different stage groups.

#### Building program and school expansion

Stephanie confirmed that the building company Hindmarsh, selected through a competitive tender process, had demonstrated its capacity to meet the school's needs and philosophy and was now working onsite. The bottom car park will be their site offices and amenities. There will be up to 500 builders on site each day with site induction processes including COVID temperature testing in place.

Stephanie advised that the building program will allow for:

- school expansion to a total of 550 students from day 1, Term 1, 2021
- capacity for 2000 students from Day 1 Term 1, 2022
- Aurora College joining onsite from 2022.

As indicated at the previous FOTV general meeting, Aurora College will be a virtual school delivering to gifted and talented students in rural and remote regions. It will be a contained unit, with opportunities for Aurora College students to come in during the school holidays periods plus an option for our students to have connections with students from rural and remote NSW.

Stephanie also advised that:

- the school and Hindmarsh are committed to avoiding any disruption from the construction process to LLV's first year 12 cohort in 2021
- the school will be introducing a catchment area in 2021.

#### Unleashed Camp Week

Stephanie encouraged everyone to view the photos on the LLV website from the Unleashed Camps in Week 5.

#### Out of School Hours (OOSH)

Stephanie advised that LLV is planning to run a competitive tender in Term 4 for the provision of OOSH services from next year. The tender panel will include the Principal, another LLV staff member, an asset management representative from the Department of Education and a parent representative. LLV intends to seek FOTV's endorsement of an impartial parent nominee for this role.

#### Adaptive Cultures

Stephanie advised that unfortunately the school was not able to proceed with the Adaptive Cultures Practitioner Development Program, for which FOTV had committed funds at the last general meeting. The reason for this was that the organisers had made adjustments for COVID-19 that targeted program delivery to northern hemisphere participants.

Stephanie advised that FOTV's funds for this program have been returned to FOTV's bank account. The school is now exploring an alternative program with the Amicus group and LLV may or may not seek financial support from FOTV for this program.

#### Sustainability garden and outdoor classroom

Parents were advised that this program is progressing with new sandstone blocks put in place that day (see photo in the slides). This program is being funded through a grant awarded to the school following a joint grant submission by the school and parents. (See further details in the working group update below).

#### Questions and Answers

Stephanie responded to questions on notice as follows.

- What can we do about the lost property problem at school?

LLV will ask for parent volunteers to run sessions at Charles Bean oval for a couple of afternoons, where lost property can be claimed by parents.

- What specific measures have LLV put in place to keep the community COVID safe?

LLV is following the Australian Health Protection Principal Committee (AHPPC) and NSW Health guidelines to operate safely during the COVID-19 pandemic. Schools are operating on different COVID guidelines to the rest of the community. The Department of Education provides daily updates on school shutdowns when outbreaks occur and deep cleaning is required. LLV has all the sanitising, sign-off sheets for visitors and other infection control procedures in place. The builders on site are kept completely separate from the school population.

- Is it possible to have subject teacher/s to conduct seminars from time to time to talk about details such as how they deliver the learning activities, what parents should do to help?

Stephanie said she would support opportunities for teachers to share specifically the work they are doing and to offer insights into the incredible things that the students are doing. This might involve different representatives from across the school doing short share presentations at these FOTV virtual meetings.

Stephanie noted that the auditorium is out of use for the foreseeable future due to the COVID-19 pandemic and the school building program.

*Other questions and answers are included in the Zoom chat (Attachment 3).*

### **5. Approve AGM Minutes (June 2020)**

Members passed a MOTION to confirm the minutes of the previous meeting on 25 June 2020.

### **6. Treasurer's Report (1 Jan 2020 to 27 Aug 2020)**

Wenyng Han presented the Treasurer's Report (1 Jan 2020 to 27 Aug 2020) which was circulated with the pre-reading material. Key points included acknowledgment that the uniform shop has been profitable and thanking everyone for the parent donations.

FOTV members passed a MOTION to approve up to \$500 expenditure by the Executive Committee up until the next meeting. It was noted that this is a Standing Order at each meeting under our FOTV By-laws.





## 9. Working Groups Update from Some Teams:

It was noted that FOTV has 13 different working groups, with updates given on the following:

### Socialites

Ness acknowledged the work of the socialites in supporting parents in each Stage. Ness advised that if you have not received an email from your Stage socialite, you may not be on our FOTV parents' database.

Agreed action: Parents not yet connected with their Stage socialite please email Ness at [friends@llv.community](mailto:friends@llv.community)

### Multi-form

It was noted that Greti has been working with Lucie to get orders sent home with children ASAP. Some people didn't put their children's name on orders so we have changed the uniform shop website to make it a compulsory field which is easier to find.

Agreed action: Parents should email Greti at [uniformshop@llv.community](mailto:uniformshop@llv.community) if they are waiting on a uniform order

### LLV Mask Making Sewing Bee (Elves)

Jenny encouraged parents to participate with their children in our LLV mask making sewing bee over the school holidays. It was noted that:

- this project was suggested by Deputy Principal, Lou Deibe and is being supported by Jacki Smith, Textiles teacher
- cloth masks to protect against the transmission of COVID-19 will be made for charitable donation and possible future fund-raising opportunities within the school community
- FOTV will work with the school to identify a local charitable cause interested in receiving the masks
- all different sewing skill levels are welcome and interested students will learn about mask making in the last two weeks of Term 3
- completed masks will be due at the end of the second week of Term 4.

Agreed action: Anyone interested in joining FOTV's mask making organising committee should email Jenny at [secretary@llv.community](mailto:secretary@llv.community)

### Sustainability Learning Area

Jason acknowledged Kim's role in supporting the school on this project and advised that parent help may be needed with next steps including constructing or donating a chicken coop, native bee huts, insect hotels and possum boxes as well as assisting with gardening or donating plants for the outdoor classroom areas.

Agreed action: FOTV's executive team will liaise with school and inform parents when assistance is needed.

### Fish Pond Project

Monique provided an update on the refurbishment of the fish pond area in the school foyer. She indicated that:

- the current filter system will remain following assessment by another parent Greg that it is still in good working order - this will avoid considerable replacement costs
- as the fishpond is heritage listed, we cannot add fixtures. The plan instead is to add decking over the current tiling and filter system, as well as fountains and decorative recycled metal animals
- next steps will involve purchase of the wood and a working bee of parents with carpentry/ decking skills possibly on 19-20 September to construct the deck and install the fountains and animals.

Agreed action: Monique will place a call-out for volunteers for the Fishpond via the LLV Face Book page

## Grants

Sam MacNally outlined recent discussions she has held with Jason about the grants working group. Sam said they acknowledged that a number of parents have volunteered to assist in this area. They agreed that the school and some of the parents did a fantastic job in last year's successful bid for the sustainability grant.

Sam said she is aware of a number of upcoming grant opportunities later this year and early next year. Having relevant career experience in the education space and private sector, Sam has been thinking about the approach we should take as a parent body in future grant applications. This includes the need to be selective and ensure any grant opportunity we take up is aligned with the school's priorities. She also suggests we take a long-term view and explore different options including public-private sponsorships and corporate partnerships.

Agreed action: FOTV's executive team will seek advice from Stephanie on the school's needs and priorities in the area of grants and report back at the next general meeting.



### **10. Any other business?** Your opportunity to raise anything else

Jason indicated the next general meeting will be scheduled in Term 4.

Members were invited to spend 90 seconds completing their meeting feedback in Zoom.

#### Attachments

1. FOTV Meeting Slides
2. LLV Principal's Slides
3. Zoom Chat including Q&As

## Zoom Chat including Q&As

19:07:23 From Jill McLachlan : go alex!!

19:08:31 From Melinda Sukhla : Great job Alex!!

19:12:28 From Samantha MacNally : Elon Musk

19:12:47 From Samantha MacNally : Tesla

19:13:10 From Nina : Walt disney

19:13:10 From Jill & Kurt McLachlan : walt disney

19:13:12 From Dave and Jewels : Walt Disney?

19:13:13 From Anne : Nice guess Sam

19:13:59 From Nina : Thank you

19:18:19 From Jill & Kurt McLachlan : Huge thanks to all!

19:26:02 From Chris Bright : this is a great visual

19:26:47 From Ilan Lowbeer : Question / feedback about recent student assessment we received - can we please have some qualitative comments from teachers (in addition to the grading for each subject)? Thank you!

19:27:52 From Samantha MacNally : Can you please hold a zoom education session for all parents to opt in for - to get education on how they can use this new reporting format.

19:30:46 From Jill & Kurt McLachlan : IDU - Interdisciplinary Unit

19:33:08 From Jeremy Graham-Higgs : Stephanie, are you saying the PAT trend test is done every year?

19:34:20 From Harris Hutkin : This is a fantastic development. Thank you. Will we be able to download our child's data from Octopus?

19:34:37 From Anne : What additional outdoor/open spaces will be available to current (and new) students next year?

19:36:29 From Dave and Jewels : Will the space opposite the bus stop be available for parking?

19:36:39 From Jill & Kurt McLachlan : Is it 550 more? Or 550 total in 2021?

19:38:08 From Chris Bright : How are you going to recruit teachers for this growth?

19:38:28 From Harris Hutkin : Can you confirm with the growth plan, for current Year 7, there are already two classes. Will this mean two more classes, or that this is the max cohort for the remainder of their time at LLV?

19:38:39 From Anne : Public transport?

19:44:23 From Anne : more recreation space for older (high school) students? more places to be?

19:47:39 From Amelia Hesketh : Love the idea of hearing from different teachers!

19:47:44 From Chris Bright : thank Stephanie

19:47:55 From Helen Simpson : Great thank you Steph

19:47:59 From Caroline Reed : Sorry to be late in joining! any chance we could get a copy of Stephanie's slides?

19:48:17 From Leanne Sivakumar : thank you stephanie

19:48:32 From Kate Cribb : Love the idea of the teachers sharing their information about what is going on in class and how we can help. I think it would be most useful if it was stage based so that the information was specific to our children.

19:49:04 From Cindy : thank you. teacher information sessions is great.

19:49:30 From Jill & Kurt McLachlan : biggest meeting ever! well done!

19:49:38 From Alex Williams : Will the new students next year be in their own hub or merged with the current cohort?

19:56:00 From Nina : Is the expense for something specific?

19:56:57 From Harris Hutkin : As there's no questions being answered in this GM, will you please include these questions (and response) in the minutes for the next GM?

19:57:13 From Host (FoTV) : Both of the motions were passed by an overwhelming majority

19:57:57 From Anne : Yes some access to students' teachers, so we can work together in supporting students, would be very helpful, esp in high school when they have so many different teachers

20:01:18 From Helen Simpson : looks like a thorough process to develop the site, well done

20:01:22 From Kee Dah Ormsby : Feel free to add me to the website testers.

20:01:22 From Jill & Kurt McLachlan : love the logo

20:02:53 From Leanne Bamford Barnes: Is there an update on additional bus routes for next year (through Turrumurra/Sth Turrumurra/West Pymble to LLV)?

*[Stephanie's response post-meeting: Regarding additional bus routes, this is all being negotiated as part of the travel and transport plan for 2021. Not sure yet where the bus routes will be but SINSW are consulting with Transdev on providing additional school bus services in 2021.]*

20:09:42 From Caroline Reed : The multiform pieces are fantastic - beautiful quality, comfortable and a fantastic design. Thanks so much for all your work.



20:10:28 From Chris Bright : can we get shorts for the summer?

20:10:28 From Jill & Kurt McLachlan : I agree Caroline. Our kids LOVE the hoodies and my daughter also love the leggings! So well made and comfortable!

20:10:42 From Greti : uniformshop@llv.community

20:10:44 From Caroline Reed : Yes shorts would be fantastic

20:12:46 From Samantha MacNally : Good fundraiser

20:12:52 From Samantha MacNally : Get families to buy the masks

20:12:57 From Helen Dodds : Shorts and 1/2 leggings would be fab!

20:13:48 From Amelia Hesketh : Yes 1/2 leggings would be great. Also basketball style shorts for the boys...not old fashioned school shorts.

20:14:12 From Kee Dah Ormsby : I have some more fabric I would like to drop off at the school...

20:14:20 From Kristy Kelly : 1/2 leggings would be great!

20:16:16 From Stephanie McConnell : I'll just try to answer some of the questions raised above: We will be ensuring that you all get information on how to access Octopus. PAT tests are done more than once every year. We can do them at any point in the year. I will need to find out about whether you can download your child's data from Octopus. The new landscape plans are in the meeting slides that I shared from the last Meeting. Jenny sent them out after the meeting so they can give you a bit of an idea of what is coming for the start of 2021. The Roxy Place parking area opposite the bus stop is no longer available unfortunately, as the owner is now developing the site. The total student number for the start of 2021 is 550. It includes our current 375 students. We are currently running recruitment panels for this growth. We have about 11 positions that we are filling. In terms of the growth plan, Stage 4 will be larger than other groups with three year 7's and two year 8 classes. It is to our advantage to grow this way.

20:16:42 From Stephanie McConnell : Steph's answers continued: The new students will be grouped in different ways across primary and secondary but for next year, they will generally join with our current stage groups in different combinations. Primary will be on level 2, stage 4 and 5 on level 4 and Stage 6 on level 5. This is simply to align to the building program and accessibility to specific resources and space.

20:18:10 From Alex Williams : Thank you for clarifying Steph :-)

20:18:17 From Dave and Jewels : Fabulous Stephanie. thank you

20:18:30 From Amelia Hesketh : Awesome thanks Steph

20:20:38 From Jill & Kurt McLachlan : Will additional space be made available for the additional students in 2021?

20:21:57 From Dave and Jewels : Do you pay each year?

20:22:22 From Ness Free : Can we get a REAL baby photo of Jason next time!!!

20:22:29 From Host (FoTV) : <https://www.surveymonkey.com/r/TXQXQD6>

20:22:59 From Karmen Tsoi : Any chance we can look at all the slides ... unfortunately I missed the first few.

20:23:26 From Stephanie McConnell : The builders will be working towards a day 1 2021 deadline to provide 750 new spaces for students. The term 3, 2021 target is for 1050 places and then 2000 by 2022. So yes, Jill, plenty of space for the new students next year, just a very short build time

20:23:34 From Samantha MacNally : Jason - I am monitoring the chat on What's App at the moment and people are interested in getting a highlights of the FOTV info discussed here tonight. Is there anyway we can do this?

20:23:56 From Jill & Kurt McLachlan : Thanks Steph. Appreciate the extra detail. Lots of building ahead!

20:24:26 From Alex Williams : Thank you Stephanie and Exec team for an informative meeting

20:24:44 From Jill & Kurt McLachlan : Would also love that Margaret Wheatley quote... I missed grabbing it before the slide changed. :)

20:25:23 From Dave and Jewels : Dave and Jewels: Leila Stage 2

20:25:29 From Harris Hutkin : Harris Hutkin here. Can you get it delivered to Michaela Hutkin in Stage 3 that would be awesome!

20:25:43 From Nina : Nina's daughter is Stage 4 - Maya Trekofski

20:25:51 From Rebecca Bilous : Definitely want my chocolate prize! Rebecca Bilous (mother of Amelie Oates - stage 4). Thank you!

20:26:23 From Amelia Hesketh : Good point Sam

20:26:49 From Chris Bright : Good suggestion Sam

20:26:49 From Katie Harris : Thanks FoTV!

20:26:53 From Yun : WoW, 1.5 hours already, feel very fast. Thanks for P&C committee

20:27:34 From Patricia Gallagher : Thank you!

20:27:43 From Jill & Kurt McLachlan : Thanks all!

20:27:55 From Frances : Thank you all, great meeting

20:29:53 From Cathy Belousoff : how do I pay my p and c fees

20:29:56 From Host (FoTV) : Recording those questions here so they aren't lost:

20:29:57 From Chris Bright : Love it - great idea re tutorials on the reporting and website

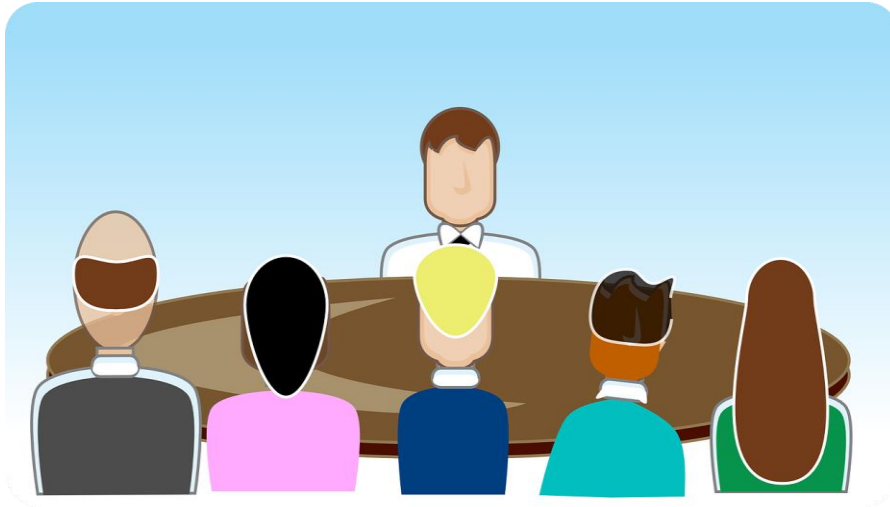
20:30:15 From Host (FoTV) : Could there be youtube videos made on how to access information in Octopus

20:30:23 From Host (FoTV) : And likewise the new website  
20:31:04 From Host (FoTV) : Cathy - go to the shop (<https://shop.fotv.org.au/>) and buy the membership there  
20:32:46 From Harris Hutkin : I would just like some clarity on the growth plan and what it means for our kids. We should be able to understand if the plan is for our kids to remain with their current cohort size of if it will grow.  
20:33:03 From Host (FoTV) : <https://www.surveymonkey.com/r/TXQXQD6>  
20:33:33 From Leig Wells : Well done guys. Thank you.  
20:34:07 From Nina : Lovely offer thank you Sam  
20:38:25 From Linda Wright : great idea :)  
20:38:31 From Host (FoTV) : Chris Bright suggested that there could be a (weekly?) summary of communications from the school  
20:38:47 From Kate Cribb : Totally agree with Chris regarding weekly consolidation of communications!!!  
20:38:55 From Samantha MacNally : I am happy to volunteer to create a template and populate a draft  
20:40:40 From Helen Simpson : are you talking about comms from FOTV of LLV ???  
20:41:36 From Samantha MacNally : yes  
20:43:43 From Patricia Gallagher : @Chris Are emails and comms in Compass App? Or are there others emails as well? (I might be missing something....)  
20:44:28 From Linda Wright : is it in catchment?  
20:47:40 From Host (FoTV) : Helen Simpson: Get students to take the lead in introducing new parents to the school  
20:47:53 From Linda Wright : with no school tours can we share things like canteen menus and uniform shop?  
20:48:03 From Linda Wright : buddy idea is great  
20:48:30 From Kate Cribb : Like the parent buddy idea for new families  
20:54:31 From Nina : Thank you all  
20:54:55 From Amelia Hesketh : Thanks guys  
20:55:11 From Linda Wright : thanks  
20:55:36 From Karen Shapiro-Lee : Thanks  
20:55:37 From Helen Simpson : Thanks everyone !  
20:56:00 From Kristy Kelly : Thanks!

## AGENDA ITEM 6) LLV Staff Selection Panels

**Proposed Motion:** That FOTV formally endorses the latest list of nominees who have undertaken training to act as parent representatives on selection panels for the recruitment of new LLV teachers and staff (*Note: the FOTV President will provide the list of nominees at the meeting*).

### [FOTV Website Posting](#)



Would you like to be a parent rep on a selection panel for the recruitment of new LLV teachers and staff?

We already have a dedicated bunch who do a great job but it's always good to have more as our school continues to grow.

Being a parent rep requires only 2 x half days (for each panel) and is easy as 1-2-3:

1. Complete this [1.5 hour online course](#)
2. Get endorsed at an FOTV General Meeting

The next FOTV General Meeting is on Thursday 3 December (just over 2 weeks away!) and it'd be fantastic to get a few more parent reps endorsed that night.

## AGENDA ITEM 7a) Treasurer's Report

<u>Lindfield Learning Village P&amp;C (Friends of the Village (FOTV))</u>		
<u>TREASURERS REPORT</u>		
for period 1 January 2020 to 17 November 2020		
<b>Balance brought forward from 31 December 2019</b>		\$55,788.85
<b>Receipts</b>	Membership Fees	\$162.76
	Fundraising Events	\$1,189.98
	Fundraising Sustainability Garden	1584.65
	Uniform Shop	\$11,588.65
	Bank Interest	\$18.69
	Donation - LLV Families Contribution	\$35,757.00
	Donation - Others	\$0.00
	Other Receipts	\$0.00
	<b>Total</b>	<b>\$50,301.73</b>
<b>Payments</b>	Affiliation Fees	\$450.00
	Bank Charges	\$0.00
	Fundraising Event Expenses	\$459.80
	Equipment & Supplies	\$40.45
	Support School	\$1,495.91
	Support Families	\$290.00
	Student/School Projects	\$3,619.67
	Uniform Shop	\$24,369.97
	Communication	\$3,625.80
	General Expenses	\$80.50
	Insurance Premiums	\$375.00
	<b>Total</b>	<b>\$34,807.10</b>
<b>P&amp;C Account - Closing Balance</b>		<b>\$71,283.48</b>

## **AGENDA ITEM 7b) APPROVE EXPENDITURE**

### **Proposed Motion:**

FoTV approves the following expenditure:

- Contribute \$2,500 for LLV staff Christmas party
- Expenses up to \$500 to next GM (Standing agenda item)

### **Background:**

#### Contribute \$2,500 for LLV staff Christmas party

Contributing to the LLV staff Christmas party shows our gratitude for the efforts of our children's teachers and other LLV staff during this particularly challenging year with the school in only its second year of operation and having to deal with the COVID-19 pandemic. Public school teachers have to pay their own costs otherwise at staff Christmas parties.

FOTV made the same contribution last year. The LLV executive advised us that it was a very welcome gesture for the staff.

#### Expenses up to \$500 to next GM

This is a Standing Order at every meeting under our FOTV By-laws.

It allows the FOTV Executive Committee to approve small discretionary amounts in between meetings. For example, since the last meeting, it enabled the Committee to buy materials for the mask-making sewing bee and later to package up the completed masks for charity.

In practice, two Committee members approve all bank transactions on behalf of FOTV.

## AGENDA ITEM 8. FOTV Website and Communications Plan

Jason Wong, FOTV Website will take us through the exciting new FOTV website which was launched on 9 November 2020. He will explain how it is intended to be a central site for all FOTV communications including key information sent out via other channels including the Stage WhatsApp Groups and FaceBook.

Have a look at the [website](#) before the meeting and watch Jason, Ness and Lucie on the [website launch video](#) if you have not already seen it.

